

|  |
| --- |
| **White Eagle Lodge Volunteer Agreement** |
| Volunteers are an important and valued part of White Eagle Lodge. We appreciate that you’ve chosen to volunteer with us. We will do our best to make your volunteer experience enjoyable and rewarding. We aim to be flexible and supportive. We believe that the volunteer relationship is built on trust and mutual understanding. |
| Volunteer Name: |  |
| Registration Date: |  |
| Dates and times of planned volunteering: |  |
| Telephone number: |  |
| Emergency contact details | Name:  | Number: |
| Details of medical issues we should be aware of. |  |
| As a volunteer for White Eagle Lodge, we ask that you: |
| * Strive for the best that you can do and complete your volunteering activities with dedication and commitment.
* Attend and actively listen to any briefings and training that we think will help you in your role.
* Be positive about and support the charitable work of White Eagle Lodge.
* Follow and operate within the policies and procedures of White Eagle Lodge, including Health and Safety and Equal Opportunities.
* Act responsibly and within the law.
* Maintain confidentiality of White Eagle Lodge’s activity, the people in our care, our team and our procedures.
* Value and respect the rights of staff, residents, visitors, patients and other volunteers.
* Work in partnership with staff and volunteers to make society a better place for our beneficiaries.
* Let your volunteer manager know if you are having any problems or if you have any complaints, concerns or feedback.
* Meet agreed time commitments and give reasonable notice when you’re not available so that arrangements can be made.
 |
| In return, we will: |
| * Introduce you to how our organisation works and your role within it.
* Provide guidance on White Eagle’s policies and procedures.
* Offer training and support for your role.
* Reimburse agreed expenses.
* Strive to resolve any concerns fairly and reasonably, applying our complaints procedure when it’s needed.
* Respect and listen to your feedback, and keep you informed of any changes.
* Ensure your health, safety and welfare.
* Apply our Equal Opportunities statement
* Encourage a positive and supportive volunteering experience.

**Signed**This agreement is in honour only. It is not intended to be a legally binding contract and either White Eagle Lodge or the volunteer can end the agreement at any time.Signed …………………………………………..Print name………………………………………Date……………………………………………………….. Signed on behalf of White Eagle Lodge …………………………………………………………Print name…………………………………………………Date…………………………………………….. |